10 Halsey Avenue   732-788-8999
Bayville, NJ 08721   kelleestatt@gmail.com

Kellee Lee Statt

Objective   To obtain a full time career position in instructional technology industry, by utilizing my knowledge of technology, design and education, with potential for growth & longevity.

Experience   2012- Present   **Realtime IT INC.**   Toms River, NJ
Software Support & Education Specialist
- Install, Configure, Educate, Implement, Train and Support - (SIS) Student Information Systems and Databases for over 150 School Districts in New Jersey.
- Database Management, Networking & Website Design.
- Specialize in Special Education, 504 & I&RS modules. Strong understanding for Special Ed and 504 state code and reporting.
- Resolve customer issues and complete training sessions through email, phone, remote support sessions, and onsite.
- Work with Superintendents, Administrators, Board Members, Child Study Teams, & Teachers to streamline implementation & training.
- Produce tools, reference materials and help documentation for staff.
- Troubleshoot & resolve complex, critical, & sensitive technical issues, within Windows server environments.
- Manage a personal queue of incidents by effective time management & issue prioritization.
- Replicate customer issues in order to identify root cause, & corrective measure.
- Ability to multi-task in high stress situations and across several open incidents, self-manage and prioritize time.
- Proficient telephone etiquette and confidence in public speaking and training in groups as large as 600 plus.

2010-2012   **Harms Software Inc.**   Boonton, NJ
Business Support & Education Specialist
- Install, Configure, Educate, Implement, & Support clients on all Software (Appointment Book, Scheduling and POS systems)
- Networking, Database management, website design.
- Technical Support and educator for call center via email, phone, remotely & onsite.
- Configure and design Remote Business and Online Booking Websites
- Install and configure merchant services and peripherals.
- Produce tools, reference materials and training for staff and clients.

2004-2010   **Tre' Chic**   Lanoka Harbor, NJ
Multi- Media Director & Manager
- POS Administrator, Trainer, Installation and Implementation
- 6 years of Customer Support
- 6 years experience w/ Harms Software -Millennium Platinum 2008.
- Network Administrator, Computer Technician & Website Designer
- Managed & Trained staff, Front Desk, Inventory, & Technical Support.

Education	* **MAIT** in Instructional Technologies - 4.0gpa – expected graduation May 2016
	* **BFA** in Photography - 3.44gpa
	* **AAS** - Associates in Visual Communications
	* **OCVTS** - Vocational Certification in Design Program
	* **NJDOE** – New Jersey Teacher of Art CE code 1200

2014 – Present   **Stockton University**   Galloway, NJ

Graduate Program: MAIT (Masters of Instructional Technologies)

- Added additional Graduate Certificate in Professional Training and Development
- Current Courses: Instructional Technology and 21st Century Learning, Instructional Design and Development, and Adult Learning.

1999 – 2014   **Ocean County College**   Toms River, NJ

Major: Visual Communications

- Presidents Honors List
- Acquired skills: Advanced Adobe Photoshop CS, In-Design, AfterEffects, Electronic Still Photography, Website Design, Introduction into Teaching in NJ.

2003-2010   **Danny Clinch Inc.**   New York, NY

Three on the Tree Productions

Internship- Production Manager

- Worked on 4 full-length music documentaries & several commercials.
- Head Production assistant and managed all interns.
- Camera assist to DVC Pro cameras, and HD cameras.
- Script supervising, releases, and interviews.

2003 -2004   **Maine College of Art**   Portland, ME

Major: Photography

- Worked on Thesis project, all large hand printed color work, multiple flash work.
- Interned with the Museum of African Tribal Art. Photographed all special events, documentary work, & museum design.
- Acquired skills: Documentary photography, lighting & studio, 4x5 large format, digital book making, Photoshop, & advanced color methods

2000-2002   **Humboldt State University**   Arcata, CA

Major: Photography

- Finished all photography courses offered at HSU with a 4.0 GPA.
- Semester Directed Studies: Nature Photography on the Lost Trail, CA.
- Acquired skills: B/W, Color, & Medium Format Photography. AdobePhotoshop, Illustrator, & PageMaker.

1999-2000   **University of the Arts**   Philadelphia, PA

Major: Film & Video Production

- Completed Art Foundation Program
- Acquired skills: drawing, painting, 2-D & 2-D, film & video production with 8 & 16mm training, & introduction to photography.

Test scores	**Praxis ii**: Art Content Knowledge– score 171
	MAT: Graduate Admissions - score 390

Additional	*CRHS Class of '99 Alumni Reunion Coordinator
	*2006 Presidents Honors List at Ocean County College